Temple Mill Primary School



Cliffe Road Strood Kent ME2 3NL Executive Headteacher: Mrs L Lewis B.ED (Hons) Telephone: (01634) 629079 Email: <u>office@templemill.medway.sch.uk</u>

21st February 2022

Parent Consultation Meetings

Dear Parents and Carers,

Our parent consultation meetings will take place on Tuesday 12th March and Wednesday 13th March and appointments will be from 3.45pm to 6.45pm. Each appointment will last no longer than 10 minutes, if a more detailed conversation is required, you will be able to arrange a further meeting or call at a later date.

It would be helpful if you could let your child's teacher know if you are unable to attend,

You will enter school via the main entrance but please do not come to school more than 10 minutes before your appointment.

After 4pm, children will not be able to attend so please find alternative child care arrangements. You can book and pay for your child to attend the After-School Club but this must be done in advance - we cannot offer a "drop in" service. Please note, After School Club closes at 5.30pm.

You will be able to book your appointment via Arbor. The booking system will go live at 4.30pm on Wednesday 21st February.

Yours sincerely

oun

Mrs L Lewis Executive Headteacher (Primary)











