



5th November 2021

Parent Consultation Meetings

Dear Parents and Carers,

Our parent consultation meetings will take place in 2 parts this term.

Firstly you are invited to attend a sharing afternoon so that your child can show you their learning since September. The sessions will start at 2.30pm and take place in the hall. The dates of each class are as follows:

Year 1	Tuesday 16 th Nov	Year 4	Thursday 25 th Nov
Year 2	Tuesday 30 th Nov	Year 5	Wednesday 24 th Nov
Year 3	Thursday 18 th Nov	Year 6	Tuesday 23 rd Nov

It would be very useful if you could let your child's teacher know if you are unable to attend, via Edmodo, so we can ensure that a member of staff can share your child's learning with them on the occasion instead.

The sharing afternoons will not be an appropriate time for the teacher to discuss individual children and so individual appointments will be arranged in the week beginning the 29th November. There are 3 options:

1. Face to Face: This will be on Tuesday 30th November and appointments will be from 3.40pm to 6.30pm. Each appointment will last no longer than 10 minutes, if a more detailed conversation is required, you will be able to arrange a further meeting or call at a later date. As we wish to ensure everybody's safety and well-being, the following restrictions will be in place:
 - Consultation will be held in classrooms which will be arranged to allow for social distancing.
 - Your child's teacher may be wearing a face covering and request that you do so. If requested, this will be a requirement of the appointment taking place.
 - Similarly, the teacher will wear a face covering if you would prefer this.
 - You will enter school via the main entrance but please do not come to school more than 5 minutes before your appointment. We wish to limit the number of people waiting inside so you may be asked to wait outside until just before your appointment time.
 - After 4pm, children will not be able to attend so please find alternative child care arrangements. You can book and pay for your child to attend the After School Club but this must be done in advance - we cannot offer a "drop in" service. Please note, After School Club closes at 5.30pm.

- Please leave the building immediately after your appointment.

You will be able to book your appointment via Arbor. The booking system will go live at 5pm on Monday 8th November.

2. Telephone appointment: If you would prefer a telephone appointment, please contact your child's teacher via Edmodo with some preferred times, please note, the teachers will not be able to call you during their teaching time. Appointment times are still limited to 10 minutes.
3. Teams online appointment: please contact your child's teacher via Edmodo with some preferred times, please note, the teachers will not be able to meet you during their teaching time. Appointment times are still limited to 10 minutes.

Yours sincerely



Mrs L Lewis
Executive Headteacher (Primary)



Mr D Bignell
Co-Head of School



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